



City of Groveport  
 Building & Zoning Department  
 655 Blacklick St.  
 Groveport, OH 43125  
 614-830-2045

Date: \_\_\_\_\_

Application # \_\_\_\_\_

Permit # \_\_\_\_\_

**Submit 2 complete sets of Construction Plans & Site Plans**

**APPLICATION FOR CERTIFICATE OF RESIDENTIAL BUILDING (1, 2, 3 Family Dwellings) PLAN APPROVAL**

1. \_\_\_\_\_  
**Address of Project** **Parcel #** \_\_\_\_\_

Subdivision \_\_\_\_\_

Lot # \_\_\_\_\_

2. \_\_\_\_\_  
 Property Owners Name Phone # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

3. \_\_\_\_\_  
 Contractor Name Phone # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

4. Cost of Work covered by this application: \$ \_\_\_\_\_

5. Description of Work Being Done: \_\_\_\_\_

6. Type of Improvement:

A.  New Building  Addition / Alteration  Repair / Replacement  Other \_\_\_\_\_

B. \_\_\_\_\_ # Of Buildings \_\_\_\_\_ # Of Units \_\_\_\_\_ # Of Stories \_\_\_\_\_ # Of Bedrooms

\_\_\_\_\_ # Of Full Baths \_\_\_\_\_ # Of 1/2 Baths \_\_\_\_\_ # Of Rooms

C. Building / Living Square Feet \_\_\_\_\_

Non-Living Square Feet \_\_\_\_\_

Basement Square Feet \_\_\_\_\_

Is this site in a flood zone? \_\_\_\_\_

**FEES**

Initial Fee \$ \_\_\_\_\_

Plan Review Fee \$ \_\_\_\_\_

Occupancy Fee \$ \_\_\_\_\_

1% State Fee \$ \_\_\_\_\_

Development Fee \$ \_\_\_\_\_

Driveway Fee \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

\_\_\_\_\_  
**APPLICANT'S SIGNATURE** **Date** \_\_\_\_\_

Separate permits are required for: Electric, HVAC, Plumbing, Sewer, Water

**Total Amount Due:** \$ \_\_\_\_\_