

GROVEPORT COMMUNITY IMPROVEMENT CORPORATION
CODE OF REGULATIONS

Article I
Trustees

The corporate powers, property and affairs of the Corporation, subject to the limitations contained in the Ohio Revised Code; the Articles of Incorporation and these regulations, shall be exercised, conducted and controlled by the Board of Trustees, each of whom shall be a member of the Corporation, and all of whom shall be citizens of the United States.

Trustees shall be chosen from three (3) categories in accordance with the following:

- A. Trustees who qualify for inclusion in category A shall be the following elected or appointed officials of the City of Groveport: Member of Council, Member of the City Planning Commission, Mayor, City Law Director, City Finance Director or Chief Building Official.
- B. Those persons who qualify for inclusion in Category B shall be members of the Corporation who are not elected or appointed officials of the City of Groveport.
- C. Those persons who qualify for inclusion in Category C shall be elected or appointed officials of the Groveport-Madison School District, as appointed by the School Superintendent.

There shall always be an odd number of Trustees consisting of at least three (3) Trustees selected from persons who qualify for inclusion in Category A and four (4) Trustees who qualify for inclusion in Category B. Additionally, the City Administrator and a member of the City Department of Development, as appointed by the Administrator, shall serve as ex-officio members of the board. At the last meeting of the year, the board shall appoint a Nominating Committee made up of one (1) member from Category A and two (2) members of Category B to recommend a slate of candidates for election to the board at the next annual meeting, at which time the election of Trustees will take place.

The following shall be elected for one (1) year and shall continue in office until their successors are elected and qualified.

1. Elected officials of the City of Groveport
2. Appointed officials of the City of Groveport
3. School Representative

The remaining trustees shall be elected for two (2) years and shall continue in office until their successors are elected and qualified. For the year 2017 two (2) of the two-year members shall serve a one (1) year term in order for the appointed Trustees to be staggered.

Article II
Meeting of the Board of Trustees

Regular meetings of the Board of Trustees shall be held quarterly on such date or dates as the Board may designate. Special meetings of the Board of Trustees shall be called by the Secretary at the direction of the President or any two members of the Board of Trustees. The Secretary shall give notice of each meeting of the Board of Trustees, whether regular or special, to each member of the Board.

The Board of Trustees may hold its meetings at such times or places within or without the State of Ohio as the Board may, from time to time, determine.

Article III
Quorum

Five Board Members, with at least two (2) members from Category B, present at a meeting of the Board of Trustees shall constitute a quorum.

Article IV
Officers and Term

The executive officers of the Corporation to be elected by the Trustees at the first meeting in January shall be the President, Vice President, Secretary and Treasurer from the membership and ex-officio members. Such officers shall be elected for one (1) year, and shall serve until their successors are elected and qualified. The offices of the Secretary and Treasurer may be held by one and the same person.

The Trustees may also appoint a clerk and other employees. They may appoint an executive vice president who shall have general charge and supervision and authority over all of the business and affairs of the Corporation subject to control and direction of the Board of Trustees.

Article V
Duties of President and Vice President

It shall be the duty of the President to preside at all meetings of the Trustees, to sign the records thereof, and in general to perform all the duties usually incident to such office or which may be required by the Trustees.

It shall be the duty of the Vice President to perform all the duties of the President, in case of the latter's absence or disability.

Article VI
Executive Vice President

The Executive Vice President shall have general charge and supervision and authority over all of the business and affairs of the Corporation subject to the control and direction of the Board of Trustees. He shall, from time to time, submit reports to the Board on his activities. Said Executive Vice President need not be a member of the Board of Trustees, but shall be appointed by the Corporation.

Article VII
Duties of Secretary

It shall be the duty of the Secretary to keep an accurate record of the Acts and Proceedings of the Trustees, give all notice required by law and by the Trustees, and keep proper books of account; on the expiration of his term of office, deliver all books, papers and property of the Corporation in his hands to his successor or the President; and in general to perform all duties usually pertaining to the office.

Article VIII
Duties of Treasurer

The Treasurer shall receive and safely keep all money and property belonging to the Corporation, and disburse the same, under the direction of the Board of Trustees; shall keep accurate account of the finances of the Corporation, in books specially to be provided to him for that purpose, and hold the same open for inspection and examination of the Trustees and any Committee appointed for such inspection, and shall present abstracts of the same at annual meetings or at any other meetings when requested; shall give bond in such sum with such security as the Board of Trustees may require for the faithful performance of his duties; and on the expiration of his term shall deliver all money and property of the Corporation in his hands to his successor or to the President.

Article IX
Order of Business

At the Trustees meeting, the order of business shall be as follows:

1. Roll call.
2. Reading of minutes of previous meetings and acting thereon.
3. Reports of trustees and Committees.
4. Financial report of statement.
5. Reports of President or other Officers.
6. Unfinished Business.
7. Election of Trustees.
8. New of miscellaneous business.

This order may be changed by affirmative vote of the majority of members present.