



MUNICIPAL BUILDING
655 Blacklick St.
Groveport, OH 43125
614.836.5301
www.groveport.org

Groveport Utility ACH Recurring Payment Authorization Form

Schedule your payment to be automatically deducted from your checking or savings account the billing due date every three months. Just complete and sign this form to get started. There is no charge and you may discontinue at any time. If you have any questions, just give our Utility department a call at (614) 830-2048.

Please Circle One:

YES - I would like to participate in the Auto Debit Program. I understand that the quarterly debit will be my total utility bill balance on the "DUE BY" date.

CHANGE - Please make changes to my Auto Debit Account as indicated below.

STOP - Please stop my participation in the Auto Debit Program.

- Name(s) on Account:
Service Address:
Utility Billing Account Number(s):
Phone Number(s):
Email Address:

Account Type: [] Checking [] Savings
Name on Acct
Bank Name
Account Number
Bank Routing #
Bank City/State
*** Include Voided Check***
Routing Number Account Number
22222222 000 555 1027

Authorized Signature: Date

The above signature authorizes the City of Groveport Utility Department to initiate periodic withdrawals from the above account for payment of water-sewer bills. This authorization will remain in effect until notice of termination is given to the City of Groveport Utility Department. It is the customer's responsibility to notify the City of a bank account/routing number or any other account changes.

Submit form to: City of Groveport, 655 Blacklick Street, Groveport, OH 43125 or fax to (614) 836-1953

Completed form must be submitted at least 15 days prior to the next billing due date to take effect for that quarter. Otherwise, please submit proper payment to avoid late fees.